

HARRISON TWP. FIRE DISTRICT #1
BOARD OF FIRE COMMISSIONERS

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Ken Powell, Chairman
Constantine Benas, Vice Chairman
Larry Crane, Commissioner

Lawrence Moore, Secretary
Dr. Peter Sarkos, Treasurer

Meeting Minutes for
May 15, 2019

The monthly meeting of the Board of Fire Commissioners was called to order by Chairman Ken Powell with the reading of the Open Public Meeting Notice And saluting of the flag.

ROLL CALL: Commissioner Crane, Benas, Moore and Powell were in attendance

APPROVAL OF PREVIOUS MINUTES:

On a motion by Benas and seconded by Moore, it was moved to approve the minutes from April 17, 2019. ROLL CALL VOTE: All Ayes. Motion Carried.

PRIVILEGE OF THE FLOOR:

On a motion by Moore and seconded by Benas, it was moved to open the privilege of the floor. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Benas and seconded by Moore, it was moved to close the privilege of the floor. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Moore and seconded by Benas, it was moved to open the privilege of the floor for the second reading of Resolution 19-033. ROLL CALL VOTE: All Ayes. Motion Carried.

On a motion by Benas and seconded by Moore, it was moved to close the privilege of the floor for the second reading of Resolution 19-033. ROLL CALL VOTE: All Ayes. Motion Carried.

RESOLUTIONS:

- A. 19-033 Fire District Clerk & Purchasing Agent (second reading)** On a motion by Moore and seconded by Benas. ROLL CALL VOTE: All Ayes, Motion Carried.
- B. 19-035 Hiring part-time Firefighter Jake Hughes** On a motion by Benas and seconded by Crane. ROLL CALL VOTE: All Ayes, Motion Carried.
- C. 19-036 Hiring part-time Firefighter Pat Mason** On a motion by Moore and seconded by Benas. ROLL CALL VOTE: All Ayes, Motion Carried.

- D. 19-037 Hiring part-time Firefighter Matt Repas** On a motion by Crane and seconded by Benas. ROLL CALL VOTE: All Ayes, Motion Carried.
- E. 19-038 Hiring part-time Firefighter Kyle Ross** On a motion by Moore and seconded by Benas. ROLL CALL VOTE: All Ayes, Motion Carried.
- F. 19-039 Hiring part-time Firefighter Keith Wadsworth** On a motion by Moore and seconded by Benas. ROLL CALL VOTE: All Ayes, Motion Carried.

SWEARING IN OF PERSONNEL:

Jake Hughes was sworn in by Deputy Mayor Don Heim.
Pat Mason was sworn in by Deputy Mayor Don Heim.
Matt Repas was sworn in by Deputy Mayor Don Heim.
Kyle Ross was sworn in by Deputy Mayor Don Heim.
Keith Wadsworth was not present.

DISTRICT CHIEF’S REPORT: (Report Provided by Deputy Joe Marchei)

BUREAU OF FIRE PREVENTION REPORT: (Report Provided)

FINANCIAL REPORT:

On a motion by Benas and seconded by Crane, the financial report was approved. ROLL CALL VOTE: All Ayes. Motion Carried.
On a motion by Crane and seconded by Benas, it was moved to pay the bills. ROLL CALL VOTE: All Ayes. Motion Carried.

UNFINISHED BUSINESS:

Employee personal manual was discussed. Revisions were made to change the wording regarding the district chief and the company officers within the command structure operationally. The drug policy was also added to the employee manual. On a motion by Moore and seconded by Benas, it was moved to approve the revisions to the employee personal manual. ROLL CALL VOTE: All Ayes. Motion Carried. The newest version of the employee manual will be sent to all district members to sign off on receiving them.

NEW BUSINESS:

Chief Cardile and Chairman Powell met with the engineer and architect regarding the Harmony addition and parking lot. Currently, Chief Cardile is discussing the property lines between Harmony and the Naples restaurant to accommodate both. Lastly, paid staff raises are due for eligible employees June 1. On a motion by Benas and seconded by Moore, it was moved to approve a 3 percent pay increase for eligible employees. ROLL CALL VOTE: All Ayes, Motion Carried.

CLOSED SESSION:

None

ADJOURNMENT:

Since there was nothing further to come before the meeting, on a motion by Benas and seconded by Moore, it was moved to adjourn said meeting. ROLL CALL VOTE: All Ayes, Motion Carried.

The next regular meeting is scheduled for Wednesday, June 19, 2019 at 1930 hours.

Minutes Approved:

Lawrence Moore – Secretary

Ken Powell – Chairman

This is a brief summary of the meeting of the Harrison Township Fire Commissioners held on May 15, 2019 and should not be considered a verbatim transcript of the meeting.